

## JOB VACANCY AT EIT Food CLC Central

### JOB TITLE:

#### **Internship EIT Food Programme Manager Support (f/m/d)**

*European Institute of Innovation and Technology (EIT) Food is a young and fast growing organisation focusing on entrepreneurship and innovation in the food sector. EIT Food is a start-up itself but has characteristics of a multinational and is operating in a European and international environment. It has 5 regional offices (Co-Location Centres or CLC) in Europe, each covering several EIT Food partners and partner countries. The members of the EIT Food community are world-class players in the international food domain.*

### JOB DESCRIPTION:

*Be part of a dynamic team and gain valuable on-the-job experience via supporting activities within the “knowledge triangle” of EIT Food at CLC Central: Education, Innovation and Business Creation. Tasks will vary from assisting the CLC Director, e.g. in the identification of potential third-party funding, supporting the Programme Managers in their daily business activities, and many more.*

### JOB AND CONTRACT TYPE:

Full-time for a duration of 4 - 6 months. Employment contract under the German labor law.

### LOCATION:

This position will be based at the Co-Location Centre (CLC) Central in Munich (Freising), Germany.

Occasional travel within Europe can be expected.

### EXPECTED START DATE:

February 1<sup>st</sup>, 2020.



## **MAIN DUTIES/RESPONSIBILITIES:**

- Identification of potential third-party funding for CLC Central on national and international level.
- Facilitating the development of the EIT Food Accelerator Network (FAN) managing diverse backoffice tasks, e.g. keeping track of the project development, pushing forward an effective communication, researching on subcontractors, partnerships, and reporting.
- Benchmarking of relevant German educational programmes, identification of common ground and detection of entry points for potential cooperations.
- Supporting activities within the “knowledge triangle”: Education, Innovation and Business Creation.
- Office management support including event organization and other activities.

## **KEY SKILLS AND EXPERIENCES:**

- A passion for agriculture, food, innovation and sustainability
- Educational background related to the agri-nutrition-food space, entrepreneurship, public policy or other relevant fields
- The ability to take ownership and initiative to get things done
- Team worker with strong coordination and communication skills, as well as the ability to manage several projects at the same time
- First experience in the administrative processes and work flows in an office environment is highly desired
- Experience with third-party funding acquisition is a plus
- Excellent command of the Microsoft Office products (particularly MS Excel & PPT)
- Fluency in English

## **EIT Food CLC Central OFFER:**

CLC Central offers flexibility and the balance between work and private life are equally important.

## **EQUAL OPPORTUNITIES:**

EIT Food is an equal opportunity employer, offering each candidate matching the minimum obligatory qualifications and experiences an equal chance in employment and promotion procedures.



## DESCRIPTION OF EIT FOOD:

The website of EIT Food is <https://www.eitfood.eu>.

EIT Food is a consortium of over 50 partners from leading businesses, research centres and universities across 15 countries. It is a people-centric and resource-smart transformer of the European food system, driving consumer confidence and improved global health. 2017 is the start-up year of EIT Food. Though a startup, EIT Food is operating in an international environment and has characteristics of a multinational.

EIT Food's vision is to put Europe at the centre of a global revolution in food innovation and production, and its value in society. EIT Food will engage consumers in the change process, improve nutrition and make the food system more resource-efficient, secure, transparent and trusted.

EIT Food is structured around five Co-Location Centres (CLCs) established in Reading (with partners from the UK, Ireland and Iceland), Warsaw (with partners from Eastern Europe and Nordic countries), Madrid (with partners from Spain, Italy and Israel), Leuven (with partners from Belgium, France and Switzerland) and Munich/Freising (with partners from Austria, Germany and the Netherlands).

## APPLICATION:

Interested candidates are asked to send their **CV** and **motivation letter** in English in electronic format to [carolin.schwarz@eitfood.eu](mailto:carolin.schwarz@eitfood.eu) before **January 5<sup>th</sup> 2020**. Please state in the description line of the email your name and "application for the internship EIT Food Programme Manager Support".

Shortlisted candidates may be invited for an interview and may be asked to prove their background, qualifications, skills and experiences by providing relevant documents.