EIT Cross-KIC Circular Economy in Western Balkans

Citizen Engagement Activities 2021

Call for local organizations supporting project implementation

Application form

*A short and succinct proposal is appreciated. Please use* ***Calibri Light 10pt****, standard line spaces and margins.*

1. Contacts

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| **Name of the organization:** |  |
| **Country, address:** |  |
| **Organization is represented by (the person in charge approves and sign this application):** |  |
| **Email of the representative:** |  |
| **Contact person of this activity:** |  |
| **Email of the contact person** |  |
| **Phone number of the contact person** |  |

1. Implementation concept
   1. Introduction of your organization and connection to the circular economy

*(maximum 1.500 characters)*

*Please give us a clue about your organisation and describe your activities introducing how it relates to and might be relevant in the process of popularizing the circular economy approach.*

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* 1. Introduction of circular economy related local ecosystem

*(maximum 1.500 characters)*

*Please describe briefly your local ecosystem with connection to the circular economy topics. List relevant institutions (schools, universities, research institutes, NGOs, associations, civil society actors, private businesses, media, etc.) which could be interested in popularizing this approach and among which you would promote the competition for Citizen Engagement Activities.*

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* 1. How would you organize competition for Citizen Engagement Activities

*(maximum 1.000 characters)*

*In case your organisation is selected to run competition for Citizen Engagement Activities in your country, how would you organise it? Please provide an idea about who would be your targeted participants, how you would inform them, which media communication you would chose for this purpose. Indicate what 3 formats of engagement activities you would choose to be designed by participants.*

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* 1. How would you organize competition finals?

*(maximum 1.500 characters)*

*In case your organisation is selected for running the* *Citizen Engagement Activities competition, how would you organise its finals? Please provide an idea on how you would structure 2-4 hours event (if necessary with preceding and follow up activities), clearly indicate your preferences for on-line or face to face event format. Please draft potential agenda with points you may include and with information on stakeholders that you would invite to be involved and/or specific experts from or outside your organisation that you would invite as speakers - please be as specific as possible. Please name any projects /success stories /business cases /examples of best practices from your region potentially useful to illustrate circular economy solutions or citizen engagement formats and suitable to be presented to the audience.*

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## What are your experiences in organizing events, competitions, finals?

*(maximum 1.000 characters)*

*Please give 3 examples of such activities. Highlight if your organisation was involved in activities co-organized with any of the EIT KICs*

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## How would you allocate budget to organize Citizen Engagement Activities competition in 2021?

*(maximum 1.000 characters)*

*Please provide general information about using the budget put at your disposal to organize the activity (8.5k€). Name all the costs that needs to be incurred including your personnel costs, external experts' honoraria, technical support, development of promotional materials, usage of social media and other communication channels, costs of organizing finals: moderation, venue, catering (in case of organizing face to face meeting), registration process, dissemination activity - please be as specific as possible.*

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1. Statement

By submitting this application, I confirm that I understand and agree with what is written in the terms and conditions of the call, I am committed to implement the project jointly with EIT Food by actively contributing to the development of the final concept, organization of the competition, recruitment of the participants, organization of the country finals and involvement of local experts and stakeholders. I declare willingness to sing a contract for implementation of the Cross-KIC EIT Circular Economy in Western Balkans Citizen Engagement Activities to be organised in 2021.

Name, position

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|  |  |  |  |  |
| Signature |  | date |  | place |