FoodEducators Teachers' Board selection

Guidelines

23-KAVA Number-21708-23

EIT FOOD

Leuven, Belgium

Version 2, October 2023 (modification: deadline moved from 27/10 to 17/11)

Eitfood.eu

foodeducators.eu

Table of Contents

1. Introduction

EIT Food is the world's largest food innovation community, creating connections right across the food system. Supported by the European Union (EU), we invest in projects, organisations and individuals which share our goals for a healthy and sustainable food system.

Created by EIT Food, the FoodEducators provides teachers with fun, creative and interesting activities to engage young people, mainly schoolchildren. Our easily accessible, science-based food education materials enhance students' learning so they can become better informed, conscious consumers of the future. We harvest new insights into how to deepen learning experiences around food, promote health and sustainability, and motivate future generations to pursue careers in the agrifood sector. Our programme focuses on inspiring leadership, conscious consumerism, food science literacy, entrepreneurial mindsets, and vocational possibilities among young people aged 9 to 18 years old.

2. Purpose of the Teachers' board selection

EIT FoodEducators is establishing an educational advisory board to support its work in creating a centre point for capacity building and educational material development designed for teachers, and evaluated by teachers.

We are looking for engaged teachers who are willing to contribute to our ongoing efforts to develop rigorous and high level educational materials in multiple languages across Europe.

This EIT Food selection process has the objective of recruiting participants to be part of the FoodEducators Teachers' Board.

www.foodeducators.eu

3. Description of Role & Profile

3.1 Role

The teachers selected will:

- Add input on how to align existing FoodEducators materials with national curriculum.
- Peer review existing and newly developed lesson plans.
- Pilot relevant lesson plans.
- Help decide on new materials to develop.

Teachers will serve on the board for 3 years. Minimum 1 year.

3.2 Profile

We are looking for primary or secondary school teachers:

- Active educators (in all grade levels) with at least 3 years of experience in K-12 teaching based in Horizon countries and affiliates. List of eligible countries found here.
- Proficiency in English - interaction within the board will be in English.
- Motivation to be part of and contribute to a vibrant educational community.
- Time commitment - an average of 2 hours weekly and participation in an annual 2 days study trip.

4. Funding

4.1 Funding overview

Implementing participant recipients will receive a subgrant to fund their cost. This is cascade funding:

- Participation is from Dec 2023-Dec 2025
- Estimated funding for that period per participant is 2000€ annually provided as a lumpsum.

The Subgrant will be be given as an allowance to natural persons foreseen to cover the costs of the annual trip. All costs need to comply with Horizon Europe regulations regarding the eligibility of expenses. Please refer to the Model Grant Agreement and the Annotated Model Grant Agreement.

5. Application Preparation, Submission & Evaluation

5.1 Timeline

Application Open	15 September
Application Close	17 November
Evaluation	December
Communication to selected participants	Mid December

5.2 Who can apply?

Funding for this Request for Support Participants is available to all being citizens or residents for at least 3 years from Member States of the European Union (EU) and from Horizon Europe Associate Countries.

5.3 Application Submission

The online application form must be completed by 12PM CET on 27 October.

6. Evaluation and Selection Process

All submitted applications will undergo an eligibility check and evaluation to determine their feasibility and suitability for funding.

6.1 Eligibility[1]

Organisation Eligibility	Each implementing participant must:
	• Be a citizen or a resident for a minimum of 3 years in one of the EU or Horizon Europe eligible countries listed above.

---

[1] Please Note:

1. Failing any of the above criteria will make your application ineligible. If an applicant is ineligible, the participant will be informed.

2. According to EU policies and measures, Russian entities will not be authorised to participate in any new grant under the EU Research and Innovation programmes. This ban applies not only to their potential participation as beneficiaries, but to their potential participation in any kind of role: beneficiaries, linked third parties/affiliated entities, subcontractors, in-kind contributors, international partners/associated partners, and third parties receiving financial support. Find the full statement from the European Commission here.

3. Pursuant to Article 2 (2) of the Decision 2022/2506 of 15 December 2022 on measures for the protection of the Union budget against breaches of the principles of the rule of law in Hungary *where the Commission implements the Union budget in direct or indirect management pursuant to of Article 62(1) points (a) and (c), of Regulation (EU, Euratom) 2018/1046,* **no legal commitments shall be entered into with any public interest trust established on the basis of the Hungarian Act IX of 2021 or any entity maintained by such a public interest trust***. This* prohibition applies to financial support to third parties (sub-grants and prizes), hence the proposal of any entity or group of entities where a Participant is included in the list of public interest trusts shall be considered as not eligible

4. Applicants will be deemed ineligible if:

a. bankrupt, subject to insolvency or winding-up procedures, where its assets are being administered by a liquidator or by a court, where it is in an arrangement with creditors, where its business Activities are suspended, or where it is in any analogous situation arising from a similar procedure provided for under national laws or regulations;

b. it has been established by a final judgment or a final administrative decision that the organisation is in breach of its obligations relating to the payment of taxes or social security contributions in accordance with the applicable law;

c. it has been established by a final judgment or a final administrative decision that the organisation is guilty of grave professional misconduct by having violated applicable laws or regulations or ethical standards of the profession to which the organisation belongs, or by having engaged in any wrongful conduct which has an impact on its professional credibility where such conduct denotes a wrongful intent or gross negligence;

d. is found to be attempting to influence the decision-making process of the during the process; e. attempting to obtain confidential information that may confer upon it undue advantages in the Request for Implementing Participants process;

f. it has been established by a final judgment that the organisation is guilty of fraud, corruption or money laundering.

Application Eligibility	To be eligible applications must:
	• Be complete, with all mandatory supporting documents uploaded. • Be submitted on time via our online application template, in English.

6.2 Evaluation Criteria

Evaluators will evaluate each application based on the criteria below, using the following criteria and weighting:

Category	Description	Score
Demonstrable fit for the role: Evidence that the candidate has the hands-on experience for the role as described above **40%**	At least 3 years of professional experience in roles related to K-12 education.	0-5
Multidisciplinary experience: The breadth of skills and experience the applicant brings to the role, demonstrating that your analysis will be based on a wide range of skills. **40%**	Experience demonstrated in the motivation questions.	0-5
Language proficiency **20%**	English level.	0-5

Each evaluation sub-criterion will be scored from 1 to 5 using the following scoring system.

Score		Description
0	Not addressed	Not addressed
1	Poor	The criterion is inadequately addressed, or there are serious inherent weaknesses
2	Fair	Application broadly addresses the criterion but there are significant weaknesses

3	Good	Application addresses the criterion well, but a number of shortcomings are present
4	Very good	Application addresses the criterion very well, but a small number of shortcomings are present
5	Excellent	Application successfully addresses all relevant aspects of the criterion. Any shortcomings are minor.

In the final stage of the evaluation, a portfolio approach will be followed as we are looking to build a diverse group and will therefore take into consideration a balance in country/ gender/ age/seniority and field of expertise within the final selected team.

7. Administrative Items

7.1 EIT Food Legal Framework & payment schedule

Selected applicants will receive a second communication regarding the legal requirements linked to confidentiality and security, ethics, visibility, specific rules for carrying out action, information, and record-keeping, as well as agreeing to EIT Food´s conflict of interest in line with Article 9.4 of the Model Grant Agreement. The payment schedule will be set at this stage.

7.2 Monitoring

The project will be monitored and may be audited.

7.3 Support

If you have any questions about this Request for Implementing Participants, please contact foodeducators@eitfood.eu mentioning 'Teachers' board selection' in the title of the email.

Please visit our website for information about upcoming events to support your application. You will also find our list of Frequently Asked Questions.